

Project's main purpose is to assist all vulnerable people by providing access to a comprehensive package of goods and services. The interventions ultimate objective is enhancing vulnerable population's integration into the Greek society by empowering them and cultivate feelings of solidarity, tolerance and respect among the different communities living in the center of the city

Within this scope Centralized Social Service aims to ensure that all walk in and referred Beneficiaries have access and get support within the capacity of the Center (Services) and the associated to Center Support Opportunities (In kind ,Cash CARE Project, Accommodation SN Projects).

JOB DESCRIPTION

Job Title: SN/ASC Mobile Units Social Worker- Social Scientist – Κοινωνικός Λειτουργός- Κοινωνικός Επιστήμων Κινητών Μονάδων

Status: Full Time (morning or evening shift)

Location: Athens

Position Summary: The Mobile Units Social Worker is expected to ensure proper provision of services within the concept of a Mobile Unit to all beneficiaries and proper registration and handling of data

Position within the Organization:

Hierarchical Responsible: Mobile Units Coordinator

Functioning Lines: Mobile Teams Log/Admin, Mobile Units Staff, Social workers, psychologists, Lawyers of Athens Solidarity Center.

Responsibilities

- **Provision of Services**
 - Provide a comprehensive package of social Services- Info and Referrals
 - Define , Report and Register Vulnerable Cases and Refer to relevant structures and professionals
 - Conduct Group, Family and Single F2F Sessions with the Beneficiaries
 - Ensure smooth cooperation with other social services , with a special focus to SN related Projects and Implementing Partners Social Services
 - Organize the execution of all tasks within scientific field portfolio

- **Data base and Case related info management**
 - Overview Filling and registering all cases and actions to the DataBase
 - Elaborate Data and report monthly and upon request to supervisor
 - Perform occasional field visits /FU visits
 - Perform regular back up

- **Other Duties**

- Organize and participate in Field Trips and Assessments as requested and directed by Supervisor
- Undertake shifts and tasks as requested by Mobile Teams Coordinator and appointed team leaders
- Perform regular meetings with the team and represent Social Services component internal and external meetings/working groups, following a request and approval of the Supervisor

Required qualifications and skills

Essential

- Social Worker or Social Scientist
- Permission of Work in the related field
- 1-year experience in Relevant Position (at least 6 months in project serving refugees and migrants population)
- Familiar with Refugee and Migration Issues (Asylum processes, Relocation –new Law)
- Understanding and willingness to promote gender equality and understand different vulnerabilities, needs and capacities of men, women, boys and girls.
- Cross Cultural Awareness and flexibility
- Computer literate & numerate
- Well organized and efficient
- Good interpersonal & communications skills
- Native in Greek
- Fluent in English (both written and spoken)

Desired

- Field Working Experience in entry points, Camps/Temporary Settlement, mobile units or first line services providing aid to refugee population within the recent Crisis
- Experience/awareness of working with survivors of Gender-based Violence.
- Specific Studies or Proven Engagement in Refugee Focused Projects (e.g Assessments, Surveys, Missions in Islands or to the borders)
- Previous Experience in setting up new processes and open projects

Interested Candidates shall submit in a single document their Resume/CV with an intro Text (motivation) in English: recruitment@solidaritynow.org

Both the Document and the e mail shall have as title the ASC- Job title followed by their Surname:

E.g ASC LAYWER- GEORGIU - Please follow the Titling System for your application to be considered

Not later than by Friday 9th of September