

**PRIVACY NOTICE-CONSENT FORM ON THE PROCESSING OF PERSONAL
DATA PURSUANT TO REGULATION (EU) 2016/679 AND THE RESPECTIVE
GREEK LEGISLATION**

A. Privacy Notice

The association “Allileggie SolidarityNow” (hereinafter “SolidarityNow” or “Association”), with registered seat in Athens, 24, 3rd Septemvriou street (tel:2106772500), in its capacity as data controller pursuant to the General Data Protection Regulation (EU) 2016/679 and the respective provisions of the Greek legislation on the protection of personal data as in force, informs you as beneficiaries of the Association (hereinafter “Beneficiaries”) that it shall process your personal data as per the below:

1) What personal data do we process?

SolidarityNow collects the following personal data for its Beneficiaries:

- a) Identification information: name, last name, identification document, date of birth, social security registration number, signature,
- b) Contact information: postal address, phone number, e-mail address,
- c) Citizenship,
- d) Sex,
- e) Photograph, if required

Further to the above, the information which is necessary for joining the support programme/programmes you have selected below is referenced. More specifically:

- For employment services: professional information (prior work experience, professional skills, CV),
- For educational services: information on prior work experience, prior education and current educational performance,
- For psychological support and other health services: medical mental and physical health record,
- For housing services: family status, information on income and assets, medical data, information on any pending legal cases (including the legal status and information on any criminal offenses and criminal convictions), tax registration number, residency permit number (if applicable), asylum seeker’s card number, asylum seeker’s case number, bank account details (if applicable), information on access to social benefits, religion, information on vocational training and educational level, information on the receipt of financial support by other institutions,

- For legal services: information relating to legal cases (including legal status and details concerning any criminal offenses and criminal convictions),
- For accounting support: information on income and assets (tax return forms), tax registration number, username and password required to login to electronic applications for the submission of tax statements (e.g. Taxisnet)

2) Why do we process your above personal data?

- (a) For the assessment of your needs and the provision of the appropriate support services,
- (b) For the Association's compliance with any legal obligation and the requirements of its donors,
- (c) For advocacy and research purposes carried out by the Association as well as for the provision of anonymous data for reports and research carried out by third parties (e.g. UN Refugee Agency, other NGO's etc.).

3) Who has access to your personal data?

- (a) The employees of the Association who are responsible for the provision of the respective support services (reception employees, social workers, psychologists, accountants etc.).
- (b) In addition, your personal data may be transmitted to third parties as follows:
 - i) International organisations funding the Association's support programmes (e.g. UN Refugee Agency) as required by the funding terms set out by the said international organisations.
 - ii) Other non-governmental organisations or third parties participating in the support programmes (e.g. educational institutions, third parties providing housing services, external doctors, hospitals).
 - iii) Public authorities upon request. SolidarityNow does not transmit personal data of its Beneficiaries to their countries of origin or countries of transit or to public authorities of other states.

4) How long do we keep the personal data which we collect and process?

SolidarityNow keeps the personal data of the Beneficiaries for the entire duration of the support programme and for 5 years after its termination after which it will delete them, unless: (i) requested otherwise by the donor of the programme or (ii) required otherwise by any statutory provision or (iii) the data is necessary for the establishment, exercise or support of any legal claims of the Association, whereby the retention period may be increased or reduced as the case may be.

5) What rights do you have for the protection of your personal data?

- a) To know what personal data we keep and process, their source, the purposes of the processing, the recipients thereof as well their retention period (right of access).
- b) To request the rectification and/or supplementing of your personal data so that it is complete and accurate (right to rectification). In such a case you must submit any document necessary for the rectification or supplementing of your personal data.
- c) To request the restriction of the processing of your personal data (right to restriction).
- d) To reject and/or object to any further processing of your personal data which we keep (right to object).
- e) To request the erasure of your personal data from the records which we keep (right to erasure).
- f) To request the transfer of your data which we keep to any other data controller of your choice (right to data portability).

Please note the following in relation to your rights:

- The satisfaction of your rights under (c), (d) and (e) above, may entail the inability to continue providing you with the support services you have requested, insofar as the personal data is necessary for the provision thereof.
- The Association may in any event refuse to satisfy your right to restriction or erasure of your personal data if the processing or retention thereof is necessary for the establishment, exercise or support of any legal claims of the Association or for the fulfillment of its legal obligations.
- By exercising your right to data portability (under f above) your personal data shall not be deleted from the Association's records, which is subject to the requirements of the preceding paragraph.
- The exercise of your rights acts for the future and does not concern any processing which has already taken place.

g) To file a complaint with the Data Protection Authority (www.dpa.gr) if you believe your rights are being infringed in any way.

6) How can you exercise your rights above?

For the exercise of any of your rights you may either fill in and sign the hard-copy form provided to you by the employees of the Association and hand it in to any employee at the reception or you may send an e-mail to the Association at the following e-mail address gdpr@solidaritynow.org

7) How do we protect your data?

The Association maintains all of the Beneficiaries' personal data which it collects and processes in an absolutely secure manner. The Association has and implements systems which secure the confidential nature of the personal data and their processing,

as well as their protection from accidental or illicit destruction, loss, alteration, prohibited transmission or access and any other mean of illicit processing.

B. Consent

Having taken into account the above privacy notice, I hereby consent to the processing both of the general personal data, as well as that referenced in the categories of the support programmes which I have selected under 1 above ().

*In the event that you do not provide your consent, the Association will not be able to provide you with the services requested.

*You may revoke your consent at any time, but this entails the immediate cessation of the provision of the support services. The revocation of your consent acts for the future and does not affect the processing already carried out.

First and last name

Signature

Date
